

CAL SHAKES

CALIFORNIA SHAKESPEARE THEATER

POSITION DESCRIPTION Lighting Supervisor Full Time/Seasonal/Non-Exempt Contract

Position Overview

Cal Shakes is looking for a collaborative, detail-oriented, knowledgeable, and innovative Lighting Supervisor (LS) to join our Production staff. The LS is a seasonal/non-exempt position in the Production department, reporting to the Production Manager. The LS is responsible for coordinating and planning electrics requirements for the Theater's Main Stage season and events.

About Cal Shakes

Description: Launched in 1974, Cal Shakes is a major Bay Area theater that, guided by the artistic direction of Obie Award-winning Eric Ting, has emerged as a leader in promoting Equity in theater and incorporating the voices and perspectives of community partners in the works on our stage. California Shakespeare Theater strives for an inclusive work environment and works to actively embrace a diversity of people, ideas, talents, and experiences. We highly encourage people of color, individuals with disabilities, and other historically underrepresented groups in our community to apply.

Mission: Cal Shakes redefines the classical theater for the 21st Century, making works of extraordinary artistry that engage with our contemporary moment so we might learn about ourselves and each other in the fullness of our world.

Equity, Diversity, and Inclusion (EDI) Statement: At Cal Shakes, we believe that equity is a practice. Our actions—both onstage and off—can have a positive social impact by exposing oppression, addressing historic injustices, and showing how power can be transformed and shared in different ways. We endeavor to dismantle systemic bias by actively including, reflecting, and creating opportunities for our diverse Bay Area communities. We recognize that this work is ongoing and often imperfect, but we are committed to facilitating respect for the many facets of the human experience

Duties and Responsibilities

Project Management for 2 Mainstage shows as well as pre and post season:

- Oversee personnel, including scheduling available over-hire labor
- Consult with the PM to work within budget guidelines, create budget projections, and create budget solution strategies
- Create cost-effective plans for electrics install and strike for the Bruns Amphitheater
- Coordinate maintenance, load in, focus, and notes calls
- Prioritize safe practices in an outdoor environment and in conjunction with the other production departments
- Accountable for maintaining vendor contacts, pricing, and product availability
- Purchase needed materials and supplies and acquire appropriate rental equipment
- Collaborate with the lighting designer, director and theater staff to effectively execute the lighting design

Maintenance and Administrative:

- Promote a positive and inclusive culture in the electrics department
- Work with the Facilities Manager, Technical Director and PM to facilitating a safe environment for all employees and audience members in accordance with fire code, OSHA, union rules, company policy, etc
- Maintain tools and equipment, and make recommendations for equipment upgrades and purchases
- Create, maintain, and distribute information related to the production capabilities of the Bruns Amphitheater, such as CAD and paper drawings of the space, photographic reference materials and other documents
- Keep up-to-date budget tracking information according to guidelines established by the Business Office and PM
- Provide technical support for other theater events and projects as requested
- In coordination with the Technical Director, develop external projects.



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Qualifications

You are an ideal candidate if you:

- Share with us a respect for diverse backgrounds and voices and a commitment to inclusion and equity
- Enjoy working in a diverse, creative, collaborative and fast-paced environment
- Have a minimum of three years' management experience in theatrical electrics or equivalent
- Have strong written and verbal communication skills
- Have strong team building and management skills
- Have the ability to navigate smoothly through high pressure situations
- Be proficient in Vectorworks and Lightwright.
- Have experience and/or professional-level training with a variety of lighting equipment, including Colortran instruments, ETC products and TOURnados
- Be comfortable working at heights and be able to lift 50 pounds
- Have good time management & punctuality
- Have a valid driver's license
- Previous outdoor theater experience preferred

Special Environmental Factors

- Theater is open-air with extended standing and walking on uneven surfaces
- Work at the theater includes exposure to sunlight, and hot and very cold weather for extended periods of time
- Variable schedule requires evening and weekend hours during technical rehearsals. Some work calls can end as late as 2:30 am

This position reports to: Production Manager

Compensation: This is a Seasonal non-exempt position. Salary ranging between \$23- \$25 per hour.

Time Commitment: This position is a full time position from April 11, 2022 through October 31, 2022

How to Apply: Please submit a cover letter and résumé to: productionjobs@calshakes.org (with "Lighting Supervisor Search" in the subject header).

Applications will be accepted until the position is filled.

